

APPROVED
EVELINE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
EVELINE TOWNSHIP HALL
TUESDAY OCTOBER 8, 2019
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor John Vrondran in the Eveline Township Hall with the Pledge of Allegiance.
2. **ROLL CALL:** Board members present – Supervisor John Vrondran, Trustees Eric Beishlag and Janet Blossom, Clerk Sandi Whiteford and Treasurer Ron Chapman. Zoning Administrator Barry Wood, Tom Repichowski, Planning Chairman Denny Way and Planner Annie Doyle.
3. **PUBLIC COMMENT:** There was no public comment.
4. **AGENDA:** Mr. Chapman made a motion supported by Ms. Blossom to accept the agenda as presented. Motion approved.
5. **MINUTES:** Mr. Chapman made a motion to approve the September 10, 2019 Board of Trustees Meeting minutes as written. Supported by Ms. Blossom. Motion approved. Ms. Blossom made a motion to approve the September 30, 2019 Special Meeting minutes as written. Motion supported by Mr. Beishlag. Mr. Chapman abstained as he was not present. Motion approved. Mr. Beishlag made a motion to approve the October 2, 2019 Special Meeting minutes as written, motion supported by Ms. Blossom. Motion approved.
6. **PAYMENT OF BILLS:** Mr. Beishlag made a motion to approve payment of bills in the amount of \$56,887.34. Checks numbered 13067 through 13096. Motion supported by Ms. Blossom. Motion approved.
Discussion was held as to reimbursement stipends for educational meetings. Following the discussion Mr. Chapman made a motion to amend the salary and fees schedule to indicate a meeting two (2) hours or less would be reimbursed at \$30.00, a meeting over two (2) hours up to four (4) hours will be reimbursed at \$45.00 and a meeting over four(4) hours will be reimbursed at \$85.00. Motion supported by Mr. Beishlag. Supervisor Vrondran declared the motion approved.
7. **TREASURER'S REPORT:** As of September 30, 2019, the General Fund balance, including Huntington Bank Money Market of \$12,967.19, Huntington Bank 4 month CD of \$241,586.00, Charles Schwab Treasury Account of \$508,128.62 and the General Fund Checking of \$700,252.43 is \$1,462,934.24. Road Fund \$298,270.73, Fire and Ambulance Fund \$136,190.22, Tax Account \$794,454.44. Accounts balance with Clerk, supported by the balance sheet.

8. **CORRESPONDENCE:** Received a request to participate in the Michigan Local Energy Survey (MILES). The clerk will complete the survey.
9. **SPLIT COMMITTEE REPORT:** Two property splits were approved.
10. **ZONING REPORT:** Zoning Administrator Wood issued 8 permits, collected \$1,231.64 in fees and had \$4.67 in expenses.
11. **ASSESSOR REPORT:**

Property Inspections. We have been very busy conducting property inspections. Several hundred have been completed and will continue until the weather does not permit.

We have final residential property projections from the County Equalization. Expect improved property values in residential to increase in 2020.

All of the required continuing education credits have been completed for the 2020 assessment license.

Weekly processing of deeds, exemptions, etc.

Various emails, phone calls etc with taxpayers and professionals.

12. **PLANNING COMMISSION REPORT:** Planning Commission will continue discussion of Noxious Weed proposed ordinance and updating the Master Plan.
13. **IRONTON NARROWS BUOY'S:** Mr. Chapman and Ms. Blossom drafted a letter to the Lake Charlevoix Association inquiring as to their intent concerning the buoys. Motion was made by Mr. Chapman and supported by Mrs. Whiteford to send the letter to the Lake Charlevoix Association. Motion approved.
14. **DRY HYDRANT AT SOMMERSET:** Received the permits to complete installation of the dry hydrant at Somerset. Once completed the permit will need to be signed and returned. The contracted fire departments will be asked to check function of the dry hydrants annually.
15. **SHORT TERM RENTAL ORDINANCE:** Short Term Rental Ordinance was presented to the Board of Trustees by Planner Doyle and Planning Commission Chairman Way. Following discussion, Mr. Beishlag made a motion, supported by Ms. Blossom to approve police power ordinance Short Term Rental number 1008 of 2019 as presented.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vron dran, Mr. Chapman, Mrs. Whiteford

Nay: None

Supervisor Vron dran declared the motion approved.

Short Term Rental Ordinance will be affective thirty (30) following publication in the Petoskey News Review.

16. POLICY AND FORM: Discussion was held regarding the presented policy “Interaction with Others”. No motion was presented.

17. OTHER BOARD AND STAFF ISSUES: There were no issues presented.

18. ADJOURNMENT: There being no further business before the board at 8:20 p.m. Mr. Chapman made a motion to adjourn, supported by Mr. Beishlag. Motion approved.

Respectfully,

Sandi Whiteford, Clerk