

DRAFT

Eveline Township Planning Commission Meeting Minutes  
Regular Meeting  
Eveline Township Hall  
8525 Ferry Road  
April 7, 2021  
7:00 P.M.

- 1) **Call to Order:** The meeting was called to order at 7:00 P.M. with the Pledge of Allegiance by Chairman Kelly McGinn in the Township Hall.

Commissioners present: Eric Beishlag, Lorraine Sims, Gary Albring and Kelly McGinn. Prudence Kurtz was absent and excused. Recording Secretary Sandi Whiteford was also present.

Others in attendance: Marcia and Terry Passinault.

- 2) **Agenda:** Motion by Commissioner Beishlag, supported by Commissioner Sims, to approve the agenda with one change, removing item 8. Motion carried.
- 3) **Minutes:** Motion by Commissioner Sims, supported by Commissioner Beishlag to approve the March 3, 2021 minutes as written. Motion approved. Motion by Commissioner Beishlag, supported by Commissioner McGinn to approve the March 23, 2021 Special Meeting minutes as written. Motion approved.
- 4) **Public Comment:** Terry Passinault expressed his belief that 8530 Ferry Road property is too small for a cemetery, not thinking to the future and number of baby boomers that will need plots.
- 5) **Public Hearing to Amend Article II Pertaining to Campgrounds and Seasonal Trailer Parks:**
- A. **Open Public Hearing:** The public hearing was opened by Chairman McGinn at 7:10 p.m.
  - B. **Public Comments:** No public comments received.
  - C. **Correspondence:** No correspondence received.
  - D. **Close Public Hearing:** Chairman McGinn closed the public hearing at 7:15 p.m.
- 6) **Board Discussion to Amend Article II pertaining to Campgrounds and Seasonal Trailer Parks:** – Discussion was held regarding wording. Commissioner Beishlag made a motion to recommend adoption of Article II item N. Campgrounds/Seasonal Trailer Park as presented and Article X definitions to include the definition of Campsite. Any plot of land within a campground or seasonal trailer park intended for exclusive occupancy by a

camping unit or units under the control of a camper. Motion supported by Commissioner Sims. Motion approved.

**7) Review Short Term Rental Ordinance:** Following discussion, Commissioner Beishlag will request the Board of Trustees to refer violation hearings to the Planning Commission for resolution. Commissioner Beishlag made a motion to send Short Term Rental Ordinance to Attorney Graham for review. Motion supported by Commissioner Sims. Motion approved.

**8) 8530 Ferry Road Property Discussion:** Removed from agenda.

**9) Other Board and Staff Comments:** Chairman McGinn began discussion pertaining to cost and advantages of the Granicus Software. Following discussion, Commissioner Sims made a motion to request the Board of Trustees to approve purchase of address identification, compliance monitoring, rental activity monitoring and 24/7 dedicated hotline modules at an estimated cost of \$9,255.00. Motion supported by Commissioner Beishlag. Motion approved. The cost would be offset by Short Term Rental License Fees.

Commissioner Beishlag discussed the need to review the Greenbelt Ordinance keeping an open mind as to plans and sitting down with the applicant to develop a plan together.

**10) Public Comment:** Marcia Passinault asked about an original campground ordinance, would it affect Whiting Park and if Short Term Rental fees would recoup cost of software. Stated that 8530 Ferry Road has 150 feet width and minimum lot width is 300 feet according to Section 2.3 of the ordinance.

Terry Passinault stated the property should be kept in a natural state.

Marcia Passinault stated that Mr. Kaplan offered a trade for a five-acre parcel.

**11) Adjournment:** Chairman McGinn adjourned the meeting at 7:42 p.m.

Respectfully submitted,

Sandi Whiteford  
Recording Secretary