APPROVED

EVELINE TOWNSHIP BOARD OF TRUSTEES

REGULAR MEETING MINUTES

EVELINE TOWNSHIP HALL

8525 FERRY ROAD

EAST JORDAN, MI 49727

TUESDAY DECEMBER 14, 2021

7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor John Vrondran with the Pledge of Allegiance.

**ATTENDING:** Board members present – Supervisor John Vrondran, Trustee Janet Blossom, Treasurer Ron Chapman and Clerk Sandi Whiteford. Trustee Eric Beishlag was absent. Webmaster Tom Repichowski, Zoning Administrator Deb Graber and Susan Vrondran.

1. **PUBLIC COMMENT:** No public comment received.
2. **AGENDA:** Mr. Chapman made a motion supported by Ms. Blossom to accept the agenda as presented. Motion Approved
3. **MINUTES:** Ms. Blossom made a motion to approve the November 9, 2021 meeting minutes as written. Supported by Mr. Chapman. Motion Approved.
4. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of $13,246.36. Checks numbered 13935 through 13962, as well as EFT payment to the IRS. Voided check numbered 13776. Motion supported by Mr. Chapman.

Upon roll call vote the following voted:

Aye: Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford

Nay: None

Motion Approved.

1. **TREASURER’S REPORT:** As of November 30, 2021, the General Fund balance, including Huntington Bank Money Market of $13,034.04, Charles Schwab Treasury Account of $4,665.45 and the General Fund Checking of $1,984,447.57 is $2,002,147.06. Road Fund $171,704.54, Fire and Ambulance Fund $11,106.20, Tax Account $27,273.69 Accounts balance with Clerk, supported by the balance sheet. Mr. Chapman noted that included in the General Fund balance is the ARPA Fund Monies of $77,454.50. These funds are restricted for use as later dictated by the Rescue Fund regulations.
2. **CORRESPONDENCE:** Received three responses to the Greenbelt information enclosed with the December Tax Bills. Received the Grandvue Medical Care Facility annual report.
3. **SPLIT COMMITTEE REPORT:** None requested or held.
4. **ZONING REPORT**: Quieter month, mostly Short-Term Rental follow ups.
5. **ASSESSOR REPORT**: Held Board of Review and working on finalizing new construction assessments.
6. **PLANNING COMMISSION REPORT:** Property ID# 006-107-004-00 Special Use Permit was approved for an agricultural/farming nursery. Will be reviewing articles 2 and 4 of the zoning ordinance
7. **PLANNING COMMISSION APPOINTMENTS:** Mr. Chapman made a motion to appoint Kelly McGinn and Lorraine Sims each to three (3) year terms to the Planning Commission expiring December 31, 2024 and Lorraine Sims to a three (3) year term to the ZBA expiring December 31, 2024. Motion supported by Ms. Blossom. Motion approved
8. **JORDAN VALLEY AMBULANCE AUTHORITY REQUEST FOR CONSIDERATION TO RECEIVE ARPA FUNDS:** Meghan Meyer presented information on costs for the Eveline Township substation. Invited the board members to contact her if they would like a tour of the station. Requested consideration in the distribution of the ARPA funds to cover costs of the new ambulance that is equipped to transport covid patients.
9. **NEWSLETTER:** Discussion was held as to method of newsletter distribution. It was decided that due to the proposed content, the newsletter would be mailed with the new assessments. Newsletter will include information regarding cleanup day, Fire and EMS millage ballot proposal, parks and recreation, including Star School and other areas, roads and road millage ballot proposal, an addition being considered for the Township Hall, Election information, information from the Treasurer, Planning Commission information, Greenbelt information and Short-Term Rental information.
10. **PUBLIC COMMENT:** Wreaths Across American Ceremony will be held December 18, 2021 at noon at the Ridge Road Cemetery. The Charlevoix County Parks Millage requests are due February 1, 2022. The board will consider writing an application for a boardwalk at the Washington Street property.
11. **BOARD COMMENTS**: Clerk spoke with Floyd Wright regarding progress on the architectural plans for an addition. Clerk requested that the board consider accepting Gary Albring’s offer to shovel the sidewalks at the hall. The Board of Trustees agreed to accept Gary Albring’s offer to shovel Sidewalks at the Township Hall.

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1. **ADJOURNMENT:** There being no further business before the board at 8:12 p.m. Mr. Chapman made a motion to adjourn, supported by Ms. Blossom. Motion approved.

Respectfully,

Sandi Whiteford, Clerk