

**DRAFT**

**Eveline Township Planning Commission Meeting Minutes  
Regular Meeting  
August 12, 2020  
7:00 P.M.**

- 1) Call to Order:** The meeting was called to order at 7:19 P.M. with the Pledge of Allegiance by Chairman Way at the Eveline Township Hall.

Commissioners present were Denny Way, Eric Beishlag, Prudence Kurtz. Absent Lorraine Sims and Absent excused Kelly McGinn. Recording Secretary Janet Blossom was also present.

Others in attendance: Shawn Winter, Planner, and Zoning Administrator, Nelson McDonald.

- 2) Minutes:** Motion by Commissioner Beishlag, supported by Commissioner Kurtz to approve the July 15, 2020 minutes with corrections as noted. Motion carried.

- 3) Agenda:** Motion by Commissioner Beishlag, supported by Commissioner Kurtz, to approve the agenda as written. Motion carried.

- 4) Public Comment:** No public comment received.

- 5) Planners:** Shawn Winter of Beckett & Raeder provided the following information:  
Update on survey results: the survey has received approximately 100 responses and will close for input on 8/21/20.  
Engagement session: Mr. Winter recommends pushing the date back to the week of 8/31/20, before Labor Day, with the hope of being more effective in regard to public participation. Wednesday is a good day for Mr. Winter and the three members of Planning Commission present. A decision will be made on the date after polling the remaining Planning Commission members. He would like to hold the engagement session at the Whiting Park Pavilion and felt this would be a good venue for an in-person discussion vs hosting a virtual discussion. Eveline Township will post the engagement session date, time and place information on the Township website. Mr. Winter also clarified with the Planning Commission which areas of the Township fall into the Parks and Recreation category.

Demographics: Mr. Winter reviewed demographic overview and stated there has been a 165% increase in population in Eveline Township since 1960.

Existing Land Use and Natural Features: Mr. Winter reviewed the Land Use and Natural Features hand out.

Parks and Recreation Plan: Kerri, of Beckett & Raeder, is working on this.

Next Steps: Planners will revisit the Planning Commission in the next 2-3 months with updates to the Master Plan.

- 6) **Noxious Weed Ordinance:** The Beckett & Raeder Noxious Weed Ordinance Draft shows changes made to definitions, “property”. Districts were renamed and 3 districts were added: Light Industrial/Warehousing (LIW), Multiple Family Residential (MF), and Mobile Home Park Residential (MH). Planning Commission determined they will review the submitted draft of Noxious Weed Ordinance, and revise the Township Noxious Weed Ordinance draft as needed.
- 7) **Other Board and Staff Issues:** Zoning Administrator McDonald questioned if the Township can provide assistance to neighboring residents of the Bay Marina with concerns about wave action felt to result from additional dock sections installed at the marina. Planning Commission recommended residents make contact with EGLE regarding their concerns.
- 8) **Public Comment:** Ms. Passinault suggested the use of roadside signage at the township hall announcing a meeting, and that residents complaining of short-term rental issues might try filing a police report and possible involvement of the prosecutor. Ms. Passinault requests community involvement on each item of the Master Plan. Mr. Passinault would also like to see road signage at the township hall announcing a meeting.

**Adjournment:** Chairman Way adjourned the meeting at 8:23 pm.

Respectfully submitted,

Janet Blossom  
Recording Secretary