

**APPROVED**

EVELINE TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
EVELINE TOWNSHIP HALL  
TUESDAY APRIL 11, 2017  
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the township board of trustees was opened at 7:00 p.m. by Supervisor John Vron dran in the Eveline Township Hall with the Pledge of Allegiance.
2. **ROLL CALL:** Board members present – Trustees Eric Beishlag and Janet Blossom, Treasurer Ron Chapman and Clerk Sandi Whiteford.
3. **PUBLIC COMMENT:** Nancy Ferguson gave an update on the Ironton Ferry. Passenger vehicles can travel on the Ferry through the month of April for \$1.00. She also informed the board about the Line 5 petition.
4. **AGENDA:** Mr. Beishlag made a motion, supported by Ms. Blossom to accept the agenda as presented. Motion approved.
5. **MINUTES:** Mr. Chapman made a motion to approve the March 14, 2017 Regular Board Meeting Minutes with a spelling correction. Motion supported by Mr. Beishlag. Motion approved.

Mr. Chapman made a motion to approve the March 21, 2017 Special Board Meeting Minutes with spelling corrections and correction in item 11 from \$444.85 to \$444.84. Motion supported by Ms. Blossom. Motion approved.

6. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of \$17,331.67. Checks numbered 11997 through 12027, and EFT payments to the State of Michigan and the IRS. Motion supported by Mr. Beishlag. Motion approved
7. **TREASURER'S REPORT:** Mr. Chapman reported that as of March 31, 2017 the General Fund balance, including the 1<sup>st</sup> Community Bank CD of \$250,749.24, Charlevoix State Bank CD of \$250,251.47 and the Huntington Bank Money Market of \$250,260.05 and General Fund Checking of \$964,322.38 is \$1,715,583.14. Road Fund \$261,053.97, Fire and Ambulance Fund \$123,444.69, Tax Account \$27,041.58. Accounts balance with Clerk, supported by the balance sheet.
8. **CORRESPONDENCE:** Discussion held regarding Zoning Administrator position. Received support request from Lake Charlevoix Association. Received memorandum from Attorney Graham.

9. **SPLIT COMMITTEE REPORT:** No Split Committee meeting held.

10. **ZONING REPORT:** Zoning Administrator Blossom issued 3 zoning permits, denied one zoning request, received a ZBA application and traveled 45 miles. One zoning permit issued by Interim Zoning Administrator Barry Wood. Total fees collected \$1479.80.

11. **ASSESSOR REPORT:**

The 2017 assessments are finalized and balanced with Charlevoix County.

All forms have been submitted to the State of Michigan

The change notices for Board of Review decisions have been mailed to the property owners

With the snow leaving, property inspections will resume this month.

Deeds, property transfers and exemptions are being processed weekly.

Eveline Township will have an AMAR assessing audit in 2018.

I would like to have the township consider having the binders of paper record cards converted to digital sketches. This process would really help in streamlining the assessment process and make property analysis and inspections much more efficient. The cost is usually \$2.00 per improved property and is performed by Apex sketching services. Clerk will contact the Assessor regarding proceeding with Apex.

12. **PLANNING COMMISSION REPORT:** The Planning Commission will meet April 12, 2017.

They will review the dock ordinance, shoreline erosion on steep banks and discuss review of submitted plans.

13. **ASSESSOR CONTRACT:** Clerk spoke with the auditors and MTA regarding the proposed contracts. The Clerk will speak with the Assessor and proceed to a contract review by Township Attorney Graham.

14. **ROADS:** Received bids for Bracey Road project, Wilson Road and Wood Street project and Ridge Road project. Mr. Beishlag made a motion to accept the Bracey Road project bid submitted by Reith-Riley Construction of \$162,956.10 and adopt resolution #2017-04-11A, the Wilson Road and Wood Street project bid submitted by Payne & Dolan, Inc. of \$117,280.35 and adopt resolution #2017-04-11B and the Ridge Road project bid submitted by Reith-Riley Construction of \$114,635.00 and adopt resolution #2017-04-11C. Motion supported by Mr. Chapman.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vron dran, Mr. Chapman, Mrs. Whiteford

Nay: None

Supervisor Vron dran declared the motion and resolutions adopted.

15. **PUBLIC SAFETY CONTRACTS:** Charlevoix Township Fire Department will take over the Charlevoix City Fire Contract for Eveline Township May 1, 2017. The City of Charlevoix will continue to provide contracted EMS services. Approved the Jordan Valley EMS Authority contract through December of 2020.

- 16. BUDGET INFORMATION:** Clerk provided preliminary budget information for review by board members. The first budget workshop will be May 9, 2017 at 6:00 p.m.
- 17. PUBLIC INPUT:** Gail Anderson requested use of the Township Hall on May 20, 2017 for Charlevoix Shores Estates meeting. She also inquired about cleanup of a property on Ferry Road.
- 18. ADJOURNMENT:** There being no further business before the board at 8:07 p.m. Mr. Beishlag made a motion to adjourn, supported by Mr. Chapman. Motion approved.

Respectfully,

Sandi Whiteford, Clerk